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Q3 2019_Course Schedule_New Horizons IT Training & Certification

Course Title	Length Hours	Length Days	JUL	AUG	Sept
MICROSOFT APPLICATION					
Microsoft Office 2016			**All MSO Courses Available Weekly**		
MSO Word Part 1	8	1 day	open	Aug 6	Sept 17
MSO Word Part 2	8	1 day	open	Aug 7	Sept 18
MSO Word Part 3	8	1 day	open	Aug 8	Sept 19
MSO Excel Part 1 (Everyday Excel)	8	1 day	open	Aug 20	open
MSO Excel Part 2 (Everyday Excel)	8	1 day	open	Aug 21	open
MSO Excel Part 3 (Everyday Excel)	8	1 day	open	Aug 22	open
MSO Advanced Excel for Business	8	1 day	open	open	open
MSO PowerPoint Part 1	8	1 day	open	open	open
MSO PowerPoint Part 2	8	1 day	open	open	open
MSO Access Part 1	16	2 days	Jul 9-10	open	open
MSO Access Part 2	16	2 days	Jul 11-12	open	open
MSO Access Part 3	8	1 day	open	open	open
MSO Access Programming with VBA	24	3 days	open	open	open
MSO Outlook Part 1	8	1 day	open	open	open
MSO Outlook Part 2	8	1 day	open	open	open
MSO OneNote	8	1 day	open	open	open
MSO Publisher	8	1 day	open	open	open
MSO Project Part 1	8	1 day	open	open	open
MSO Project Part 2	8	1 day	open	open	open
Mastering MSO Project	24	3 days	open	open	open
Microsoft Office Specialist (MOS) 2016					
MOS: MS Office Word 2016 Core Certification Package	24	3 days	open	open	open
MOS: MS Office Excel 2016 Core Certification Package	24	3 days	open	open	open
MOS: MS Office PowerPoint 2016 Cert Package	16	2 days	open	open	open
MOS: MS Office Access 2016 Certification Package	40	5 days	open	open	open
MOS: MS Outlook 2016 Certification Package	16	2 days	open	open	open
MICROSOFT TECHNICAL					
Microsoft SharePoint 2016					
Microsoft SharePoint 2016: Site Owner	8	1 day	open	open	open
Microsoft SharePoint 2016: Site User	8	1 day	open	open	open
20339-1 Planning and Administering SharePoint 2016	40	5 days	open	open	open
20339-2 Advanced Technologies of SharePoint 2016	40	5 days	open	open	open
MCSA SQL Server 2012/2014					
20461 Querying MS SQL Server	40	5 days	open	open	open
20462 Administering MS SQL Server Databases	40	5 days	open	open	open
20463 Implementing a Data Warehouse w/ SQL Svr	40	5 days	open	open	open
MCSA (Microsoft Certified Solutions Associate) Windows 10					
20698 Installing and Configuring Windows 10	40	5 days	open	open	open

20697-1 Implementing and Managing Windows 10	40	5 days	open	open	open
20697-2 Deploying and Managing Windows 10	40	5 days	open	open	open
10982 Supporting and Troubleshooting Windows 10	40	5 days	open	open	open
MCSA Windows Server 2012					
20410 Installing & Configuring WS 2012	40	5 days	open	open	open
20411 Administering WS 2012	40	5 days	open	open	open
20412 Configuring Advanced WS 2012	40	5 days	open	open	open
ORACLE					
Oracle Database 11g - PL/SQL Fundamentals	40	5 days	open	open	open
Oracle Database 11g - SQL Fundamentals	40	5 days	open	open	open
Oracle Database 12c Administration I	40	5 days	open	open	open
Oracle Database 12c Administration II	40	5 days	open	open	open
Oracle Database 12c SQL Fundamentals	40	5 days	open	open	open
Oracle Database 12c: PL/SQL Fundamentals	40	5 days	open	open	open
Oracle Database 12c: PL/SQL III - Advanced Programing & Tuning	40	5 days	open	open	open
Java Developer	40	5 days	open	open	open
COMPTIA					
CompTIA A+ Certification	40	5 days	open	open	open
CompTIA A+ Part1	40	5 days	open	Aug 5-9	open
CompTIA A+ Part2	40	5 days	open	Aug 12-16	open
CompTIA Network+ Certification	40	5 days	open	Aug 19-23	open
CompTIA Security+ Certification	40	5 days	open	Aug 26-30	Sept 9-13
CompTIA Advanced Security Practitioner (CASP)	40	5 days	open	open	open
CompTIA Linux Certification	40	5 days	open	open	open
CompTIA Certification Exam Review Courses	4	1/2 day	open	open	open
CompTIA Certification Renewal Course	24	3 days	open	open	open
CYBER SECURITY					
CyberSAFE™	4	1/2 day	open	open	open
CyberSec First Responder (CFR)	40	5 days	open	open	open
EC-Council Certified Ethical Hacker (CEH) v10.0	40	5 days	open	Aug 12-16	open
CISSP (Certified Information Systems Security Professional)	40	5 days	Jul 22-26	open	open
Cisco® Understanding Cisco® Cybersecurity Fundamentals v1.0 (SECFND)	40	5 days	open	open	open
Cisco® Implementing Cisco® Cybersecurity Operations v1.0 (SECOPS)	40	5 days	open	open	open
CISCO					
CCNA (Cisco Certified Network Associate, Route & Switch)					
: ICND (Interconnecting Cisco Networking Devices) 1 & 2					
ICND Part 1 v3.0 (ICND1)	40	5 days	open	open	open
ICND Part 2 v3.0 (ICND2)	40	5 days	open	open	open
ICND Accelerated v3.0 (CCNAX)	40	5 days	open	open	open
CCENT (Cisco Certified Entry Networking Technician)	40	5 days	open	open	open
VMWARE					
VMware vSphere Install, Configure, Manage v6.5	40	5 days	open	open	open
VMware vSphere: Fast Track v6.5	50	5 days	open	open	open
VMware vSphere: Optimize & Scale v6.5	40	5 days	open	open	open
VMware vSphere: Troubleshooting Workshop v6.5	40	5 days	open	open	open
VMware vSphere: Install Configure Manage plus Optimize & Scale Fast Track v6.5	50	5 days	open	open	open
VMware vSphere: Optimize and Scale v6.7	40	5 days	open	open	open
VMware vSphere: Fast Track v6.7	40	5 days	open	open	open
VMware Workspace ONE: Deploy and Manage v9.X	40	5 days	open	open	open

VMware vSphere: Optimize and Scale plus Troubleshooting Fast Track v6.7	50	5 days	open	open	open
VMware NSX: Install, Configure, Manage v6.4	40	5 days	open	open	open
IT SERVICE MANAGEMENT					
ITIL 4 Foundation	16	2 days	open	open	open
ITIL Managing Professional (ITIL MP) Specialist Modules					
ITIL Strategic Leader (ITIL SL) Specialist Modules					
PROJECT MANAGEMENT					
Project Management Fundamentals	8	1 day	open	open	open
PMP (Project Management Professional) **Cert Prep 6th ED**	40	5 days	open	open	open
CAPM (Certified Associate in Project MGMT) 6th ED	32	4 days	open	open	open
Agile Project Management	24	3 days	open	open	open
Oracle Primavera P6 Professional Fundamentals	8	1day	open	open	open
Oracle Primavera P6 Professional Fundamentals: Construction Focus	24	3 days	open	open	open
Business Analysis Courses	16	2 days	open	open	open
SIX SIGMA					
Lean Six Sigma White Belt Boot Camp/ Lean Six Sigma Principles for Organizational Improvement	4	1/2 day	open	open	open
Lean Six Sigma Yellow Belt Boot Camp	16	2 days	open	open	open
Lean Six Sigma Green Belt Boot Camp	32	4 days	open	open	open
Lean Six Sigma Black Belt Boot Camp	40	5 days	open	open	open
ADOBE					
Adobe Acrobat XI Pro - Part 1	8	1 day	open	open	open
Adobe Acrobat XI Pro - Part 2	8	1 day	open	open	open
Adobe Illustrator CC: Part 1 (2018)	16	2 days	open	open	open
Adobe Illustrator CC: Part 2 (2018)	16	2 days	open	open	open
Adobe InDesign CC: Part 1 (2018)	16	2 days	open	open	open
Adobe InDesign CC: Part 2 (2018)	16	2 days	open	open	open
Adobe Photoshop CC: Part 1 (2018)	16	2 days	open	open	open
Adobe Photoshop CC: Part 2 (2018)	16	2 days	open	open	open
APP DEVELOPMENT					
Android App Development	40	5 days	open	open	open
iOS App Development Essentials	40	5 days	open	open	open
QUICKBOOKS					
QuickBooks 2015/16/17 - Get Going with QuickBooks	16	2 days	open	open	open
QuickBooks 2015/16/17 - Keep Going with QuickBooks	16	2 days	open	open	open
QuickBooks Certification Course	40	5 days	open	open	open
BUSINESS SOFT SKILLS					
Customer Service Training	8	1 day	open	open	open
Writing Customer Service Emails	4	1/2 day	open	open	open
Phone-Based Customer Service	4	1/2 day	open	open	open
Extensive Subjects of Business Skill Courses Available					
*Corporate Training recommended					
LEADERSHIP SOFT SKILL DEVELOPMENT					
Accomplishing the Results You Want	24	3 days	open	open	open
Becoming a Transformational Leader	16	2 days	open	open	open
Constructive Conflict Management	16	2 days	open	open	open
Executive English Presentation	16	2 days	open	open	open
Extending Your Sphere of Influence	16	2 days	open	open	open
Making the Right Decisions Under Pressure	16	2 days	open	open	open
Managing Remote and Virtual Teams	16	2 days	open	open	open

Mastering Positive Assertiveness	16	2 days	open	open	open
Prioritizing Your Time Effectively	16	2 days	open	open	open
Providing Outstanding Customer Service	16	2 days	open	open	open
Strategic Negotiation Skills	16	2 days	open	open	open
The Art of Effective Presentations	24	3 days	open	open	open
Transitioning into Leadership for an IT Manager	24	3 days	open	open	open
Writing for the Business Professional	16	2 days	open	open	open
More Leardership Development Courses Available					
COMPUTER LITERACY					
Basic Computer Training using Windows, including Microsoft Word, Excel, and PowerPoint	40	5 days	open	open	open
CORPORATE TRAINING					
Customized Training Program available to meet the specific needs of your organization			open	open	open
Year-Round Corporate Training Available					
On-site Training Available					
COURSE REQUEST					
You're welcome to request courses you need to take. We make an all-out effort to provide you with solutions.					

- Accept all payment methods of the agencies of Gov Guam, US Federal and Military
- Financing available at 0% interest for 90 days
- Schedules are subject to change without notice. Please contact us in advance to reserve training dates.
- Feel free to request for other courses anytime to be scheduled at your preference.
- Customized training courses are available to meet the specific needs of your organization.
- Price is negotiable for the number of participants per class or customization.

Please contact us at ***nhclc@nhguam.com*** *or call at (671) 633-4811 to consult on any concern any time.*
Registration in advance helps to secure your scheduled training days.

Thank you for your continuous support and encouragement that mean so much to us!

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