• Tel: (671)633-4811 • Fax: (671)633-4855 • E-mail: nhclc@nhguam.com • Websites: www.nhguam.com/www.newhorizons.com CoreTech Business Center, 674 Harmon Loop Rd., Suite 310, Dededo, Guam 96929

2017_Q2_Course Schedule_New Horizons Computer Training & Certification

- GSA Advantage! Authorized Information Technology Schedule Pricelist are available
- Accept all payment methods of Government and Military, including credit cards.
- Financing available at 0% interest up to one year.
- Schedules are subject to change without notice. Please contact us in advance to reserve date and subject.
- Dates or Course Subjects can be modified or created by request.
- Customized Training Program available to meet the specific needs of an organization.
- Price is negotiable by number of participants per course or customization.
- Professional Training Room Rental available.

MS OFFICE/APPLICATIONS/TECHNICAL/BUSINESS/CERTIFICATION/COMPLIANCE COURSES					
MICROSOFT OFFICE	Duration	April	May	June	Time
Microsoft Office 2010/2013/2016					
MSO Word Part 1/ Part 2/ Part 3	1 day	Every Week	Every Week	Every Week	9am-5pm
MSO Excel Part 1/ Part 2/ Part 3	1 day	Excel Every Week	Excel Every Week	Excel Every Week	9am-5pm
MSO Advanced Excel for Business	1 day	Excel Every Week	Excel Every Week	Excel Every Week	9am-5pm
MSO Access Part 1/ Part 2/ Part 3	2/2/1 day	on-going	on-going	on-going	9am-5pm
MSO Access 2010/2013 Programming with VBA	3 day	on-going	on-going	on-going	9am-5pm
MSO Outlook Part 1/ Part 2	1 day	on-going	on-going	on-going	9am-5pm
MSO OneNote	1 day	on-going	on-going	on-going	9am-5pm
MSO PowerPoint Part 1/ Part 2	1 day	on-going	on-going	on-going	9am-5pm
MSO PowerPoint 2010 Advanced	1 day	on-going	on-going	on-going	9am-5pm
MSO Publisher	1 day	on-going	on-going	on-going	9am-5pm
MSO Project Part 1/ Part 2	1 day	on-going	on-going	on-going	9am-5pm
Mastering MSO Project 2010/2013	3 day	on-going	on-going	on-going	9am-5pm
MICROSOFT TECHNICAL	Duration	April	May	June	Time
Windows Server 2012 MCSA					
20410 Installing & Configuring WS 2012	5 day	APR 10-14	open	open	9am-5pm
20411 Administering WS 2012	5 day	APR 17-21	open	open	9am-5pm
20412 Configuring Advanced WS 2012	5 day	APR 24-28	open	open	9am-5pm
MS Active Directory with Windows Server	5 day	open	open	open	9am-5pm
MS Windows 10					
20697-1 Installing and Configuring Windows 10	5 day	open	open	open	9am-5pm
20697-2 Deploying and Managing Windows 10	5 day	open	open	open	9am-5pm
10982 Supporting and Troubleshooting Win 10	5 day	open	open	open	9am-5pm
MS System Center					
Administering System Center 2012 Configuration Manager	5 day	open	open	open	9am-5pm
Deploying System Center 2012 Configuration Manager	5 day	open	open	open	9am-5pm
Microsoft AZURE	2/3/5 day	call for info	call for info	JUN 19-23	9am-5pm
Microsoft Skype for Business	5 day	call for info	call for info	JUN 26-30	9am-5pm
MS SQL Server					
Microsoft SQL SERVER 2012 Courses	3/5 day	open	open	open	9am-5pm
MS SharePoint					
Microsoft SharePoint 2013 Foundation	1 day	open	open	open	9am-5pm
Microsoft SharePoint 2013 Designer	1 day	open	open	open	9am-5pm
Microsoft SharePoint Server 2013 for Site Owner/Power User	2 day	open	open	open	9am-5pm

Ouration	April	Mav	June	Time
5 day	-			9am-5pm
5 day				9am-5pm
5 day				9am-5pm
5 day	on-going	on-going	on-going	9am-5pm
5 day		open	open	9am-5pm
3 day		open	open	9am-5pm
5 day/crs		on-going	on-going	· ·
3 day			on-going	9am-5pm
Ouration			June	Time
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5 day	open	open	open	9am-5pm
4 day	open	open	open	9am-5pm
Ouration	April	May	June	Time
	call for info	call for info	call for info	
4 day	open	open	open	9am-5pm
Ouration	April	May	June	Time
5 day	open	open	open	9am-5pm
5 day	open	MAY 29 - JUN 02		9am-5pm
Ouration	April	May	June	Time
5 day	open	MAY 22-26	open	9am-5pm
Ouration	April	May	June	Time
5 day	open	open	open	9am-5pm
3 day	open	open	open	9am-5pm
5 day	open	open	open	9am-5pm
4 day	open	open	open	9am-5pm
2 day	open	open	open	9am-5pm
Ouration	April	May	June	Time
5 day	call for info	call for info	call for info	9am-5pm
2 day	call for info	call for info	call for info	9am-5pm
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2 day 1 day 1 day Duration 3 day 5 day	on-going on-going on-going April on-going APR 17-21 open	on-going on-going on-going May on-going on-going on-going	on-going on-going on-going June on-going on-going on-going	9am-5pm 9am-5pm Time 9am-5pm 9am-5pm
2 day 1 day 1 day Duration 3 day 5 day 2 day	on-going on-going on-going April on-going APR 17-21 open call for info	on-going on-going on-going May on-going on-going on-going call for info	on-going on-going on-going June on-going on-going on-going open call for info	9am-5pm 9am-5pm Time 9am-5pm 9am-5pm 9am-5pm
	5 day 5 day 5 day 5 day 5 day 6 day 7 day/crs 7 day 7 day/crs 7 day 8 day 8 day 8 day 8 day 9 day	5 day APR 24-28 5 day on-going 5 day APR 17-21 5 day open 3 day open 3 day open 4 day open 5 day open 5 day open 5 day open 6 day open 7 day/crs on-going 7 day open 7 day open 8 day open 9 day open 9 day open 9 day open 10 day open 11 day open 12 day open 13 day open 14 day open 15 day open 16 day open 17 day open 18 day open 18 day open 18 day open 19 day open 10 day open 10 day open 10 day open 11 day open 12 day open 13 day open 14 day open 15 day open 16 day open 17 day open 18 day open 18 day open 19 day open 19 day open 19 day open 19 day open 10 day open 10 day open 10 day open 11 day open 11 day open 12 day open 13 day open 14 day open 15 day open 16 day open 17 day open 18 day open 18 day open 18 day open 19 day open 10	5 day	5 day APR 24-28 MAY 15-19 JUN 05-09 5 day on-going MAY 01-05 on-going 5 day APR 17-21 MAY 08-12 JUN 19-23 5 day on-going on-going on-going 5 day open open open 3 day open open open 4 day/crs on-going on-going on-going 3 day on-going on-going on-going 3 day on-going on-going on-going 3 day on-going on-going on-going 4 day/crs on-going on-going on-going 5 day on-going on-going on-going 0 day/crs open open open 0 day open open open

Basic Computer Training using Windows	5 day	Introduction to Windows, Internet, MS Word L1, MS Excel L1, and MS PowerPoint L1		9am-5pm	
COMPANY TRAINING	Duration	April	May	June	Time
Customized Training Program available to meet the specific needs for your organization		call for info	call for info	call for info	
Scheduling for Company Training/ Year-round Training		call for info	call for info	call for info	
Company On-site Training		call for info	call for info	call for info	
OTHERS COURSES	Duration	April	May	June	Time
Contact us for all other courses you need to take. We appreciate your inquiry and provide with solutions.		call for info	call for info	call for info	

We'd love to receive your email at **nhclc@nhguam.com** or call at (671) 633-4811 to consult on any concern any time. Schedule your training days with us, we'll make the courses happen for

Thank you very much for your encouragement and for training with us!

UPGRADING PEOPLE EVERY DAY

